

Agency information booklet

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Agency information booklet

Lyon, historical yet modern city

Classified as world heritage by Unesco, Lyon offers an incomparable quality of life to its inhabitants. Second city of France, it is ideally situated in France and Europe and enables our students to easily travel and discover the country and the continent.

Lyon is culturally rich due to its unique history and gastronomy, which greatly contributed to its economic development and in turn, made it an attractive city for companies around the world. Thanks to its renowned Universities and prestigious business schools, Lyon has become a dynamic, modern and international student city.

It is for all these reasons that Inflexyon decided to settle in the heart of the UNESCO classified site, in the heart of Lyon and therefore, the center of life in Lyon.

Inflexyon French school

Member of Campus France, one of the few institutions teaching french as a foreign language to have the double quality label, “Label Qualité FLE” and “Bienvenue en France”.

Inflexyon was created to offer a unique learning environment in Lyon. Our students come from all around the globe and have made of Inflexyon a truly multicultural and international environment.

Our motto is the proximity with our students; indeed, our international team is dedicated to our students and their well being!





Inflexyon in Lyon

INFLEXYON
48 RUE QUIVOGNE
69002 LYON
FRANCE

Inflexyon is ideally situated in the center of Lyon, close to a main metro line (A), many buses to destinations all across the city and a tramway line (T1).

Getting to Inflexyon:

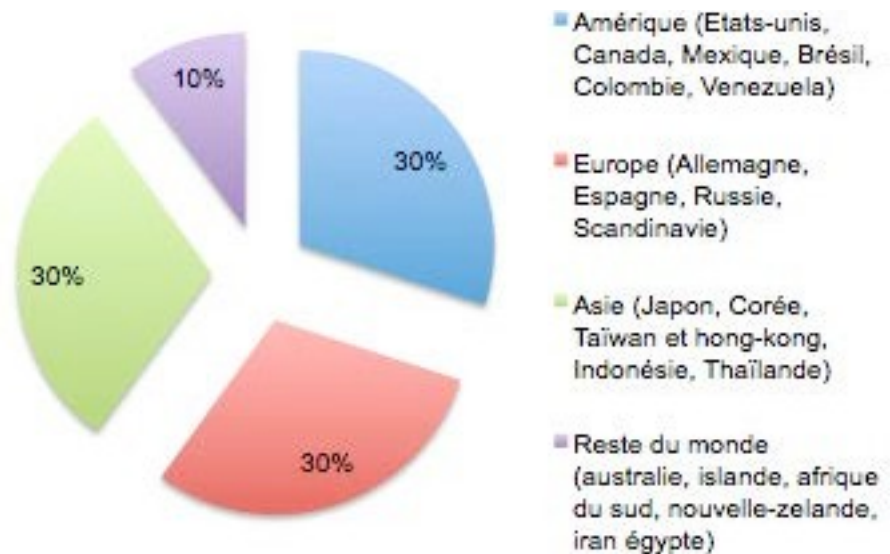
From “Perrache” (Subway / Metro A)





An international Environment

Our students come from all around the world and create a truly international environment.



Inflexyon's « foreign languages » department

Lyon Langues combines a high quality teaching method and intercultural exchanges to offer a unique language experience. Indeed, based on the recognized «savoir faire» of Inflexyon, Lyon Langues teaches the languages most represented by our international students.

Our students learning French at Inflexyon can therefore meet, every day, French people passionate about their language and culture. It is the best and easiest way to meet French people in Lyon.



Classes at Inflexyon

For Inflexyon, the student's well being, his rapid integration in French life are essential to succeed academically. This is why we propose an innovating and dynamic educational program adapted to all.

A diversified offer, adapted to all

- French language course in small groups:
Around 15 students in the morning classes and 10 students in the afternoon classes.
- Practice of both written and oral skills
- Diversified classes – Discovering the fundamental pillars of French language •
Preparation of our students to the DELF/DALF and TCF exams with a 97% success rate!
- Preparation and tests in our school for the TEF, TEFAQ and TEF naturalization exams.
- DELF and DALF examination center.

Inflexyon is an approved center for administering the TEF and TEFAQ exams. These two exams are internationally recognized instruments for evaluating the French level of non-French native speakers.

These tests can be used for applying to faculties and colleges of higher learning (TEF). This test (TEFAQ) is required by the Citizenship and Immigration Ministry of Canada or the ministry of Immigration and Cultural communities of Quebec for candidates wishing to migrate to Canada. For greater mobility within a company, for acquiring the French nationality (TEF Naturalisation) or to apply to a language center.

DELF and DALF exams :

The French Ministries of Education and Higher Education offer a wide range of degrees in French language (diplomas and tests) for validating skills in French. The offer is adapted to all. It is based on the 6 levels of the Common European Framework of Reference for Languages, from A1 to C2.

Diplomas (DELF, DALF) are independent from the French school Inflexyon, and certify mastery of the four language skills. They are valid indefinitely and therefore can accompany you throughout your life, personally, academically, or professionally. These certifications are recognized worldwide.



Professors dedicated to their student's success :

- Exchanging and interacting between cultures
- Teachers with experiences abroad
- Modern and everyday French to use quickly and adapt to French life
- The well-being and the success of our students in France
- Language, culture, civilization and gastronomy classes

Levels, evolution, evaluation

Inflexyon proposes classes over 6 levels following the « The Common European Framework of Reference for Languages » going from very beginner to expert (A1- C2)

Placing our students in the right groups

Once the registration has been confirmed, we send our students a general French test. Depending on the results of the first test, a second test focusing on grammar and language structure is then sent to complete the first step of the evaluation. Upon arrival, a French oral test is organized with a teacher.

We organize an evaluation every month, going over the notions learned during the month, enabling a clear appreciation of the student's attainments and by that, determining the evolution to the next level.

At the end of our student's stay at Inflexyon we prepare an « Course Certificate ». The « Course Certificate » includes:

- The classes taken and the student's attendance
- The results of the monthly evaluation and the continuous evaluations in class
- Evolution and the level reached by the student at the end of his stay





Course formulas, adapted to all

In order to answer each student's needs, we have established different formulas, enabling our students to personalize their experience at Inflexyon.

Semi- Intensive: 17 lessons per week – Full Program of "general French" in 15 lessons and 2 lessons of tutoring each week

Intensive: 27 lessons per week, distributed as follows:

15 lessons of general French, 10 lessons dedicated to skill development workshops and 2 tutoring lessons per week.

Personalized Intensive: 30 lessons per week, distributed as follows: -

25 group lessons (including 15 lessons of general French and 10 in the afternoon dedicated to skill development workshops)

- 5 private lessons per week.

Students have the possibility to add private lessons for a preferential rate, no matter the initially chosen formula.

A la carte:


The student chooses the intensity and duration of the course

Evening classes

One to one classes

French for specific course

1 lesson = 45 minutes



THE FRENCH INTERCULTURAL CENTER OF LYON

"Apprenez le Français et sa culture dans une école au cœur du site classé patrimoine mondial de l'humanité par l'UNESCO"

Emploi du temps A1 2018 SALLE ...				
Lundi	Mardi	Mercredi	Jeudi	Vendredi
Français général 10h00-11h30	Français général 10h00-11h30	Français général 10h00-11h30	Français général 10h00-11h30	Français général 10h00-11h30
Français général 11h45-12h30	Français général 11h45-12h30	Français général 11h45-12h30	Français général 11h45-12h30	Français général 11h45-12h30
Pause				
Atelier Vocabulaire et civilisation 13h30-15h00	Atelier Pratique de l'oral 13h30-15h00	Structure du français / Phonétique 13h30-15h00	Atelier Pratique de l'écrit 13h30-15h00	Atelier Pratique de l'oral 13h30-15h00
Formule 15 leçons : formule bleue >>>		>>> Formule 25 leçons : formule orange + bleue		
TUTORAT : MARDI et JEUDI 9h15-10h salle 2				

10 rue René LEYNAUD - 69001 LYON - FRANCE • www.inflexyon.com

Téléphone : +33 478 397 702 / Fax : +33 478 274 463

SARL au capital de 1000 euros - RCS Lyon 519 168 322 - SIRET 519 168 322 00013 - APE 8559A

Déclaration d'activité formation professionnelle n°2 69 0929009 (Préfecture région Rhône-Alpes)

Établissement d'enseignement supérieur privé

> FRENCH INTERCULTURAL CENTER OF LYON <

[flə] QUALITÉ

CAMPUS FRANCE ADHÉRENT



Price list

The course price includes:

- The French courses,
- The entry tests,
- The evaluations,
- The welcome pack,
- Course certificate,
- The cultural activities,
- Access to the library and video library,
- Access to our computer room but also free WIFI in the entire school.

50 euros registration fees



1 lesson = 45 minutes	price per week	price per week	price per week	price per week	price per week
FRENCH COURSES FEES :					
REGISTRATION FEES : 50€ except for private classes, evening classes and online classes	from 1 to 6 weeks	from 7 to 12 weeks	from 13 to 24 weeks	from 25 to 36 weeks	from 37 weeks
Personalized (25 lessons in group + 5 private lessons / week)	450 €	425 €	400 €	395 €	390 €
Intensive (27 lessons in group / week)	250 €	240 €	215 €	210 €	205 €
Semi-intensive (17 lessons in group / week)	160 €		145 €	135 €	
Au pair student at university or music conservatory 14 lessons / week	from 1 to 12 weeks 130€ / semaine	from 13 weeks 110€ / semaine		A la carte : (pay as you go)	1 lesson 15 €

Private lessons (on-site or online)	8 lessons	12 lessons	16 lessons	20 lessons	24 lessons
32 lessons	360 €	540 €	720 €	900 €	1 080 €
40 lessons	480 €	720 €	960 €	1 200 €	1 440 €
48 lessons	1 440 €	2 160 €	2 880 €	3 600 €	4 320 €
56 lessons	1 680 €	2 520 €	3 360 €	4 200 €	5 040 €
64 lessons	1 920 €	2 880 €	3 840 €	4 800 €	5 760 €
72 lessons	2 160 €	3 240 €	4 320 €	5 400 €	6 480 €
80 lessons	2 400 €	3 600 €	4 800 €	6 000 €	7 200 €

You can get a 10% discount on private lessons if you combine them with our groupe classes. Contact us for more details !

Evening classes 24 lessons/trimestre	1 trimestre	2 trimestres	3 trimestres	Online classes	session of 32 lessons
	234 €	468 €	632 €		320 €
Accommodation searching fees	60 €				
PICK-UP Train station	50 €				
PICK-UP Airport	100 €				

For more information, do not hesitate to contact us at : contact@inflexyon.com or +33 4 78 39 77 02



Courses dates

Inflexyon offers courses all year round, with a new session starting at the beginning of each month.

**If they are complete beginners, we would recommend for them to start on the first day of one of our monthly sessions in order to start learning French from scratch. If they have already started to learn French, then they can join our French courses in Lyon anytime. Whatever their level, they can choose the length of their language stay according to their objectives and budget : one week, one month, three months, six months, one year or other – they decide !*

With Inflexyon, they can start improving their French skills at any time of the year and as long as they wish!

You can find our monthly sessions here :

<https://www.inflexyon.com/french-language-courses/course-dates/>

The screenshot shows the Inflexyon website interface. At the top, there's a navigation bar with links: "Our school", "Our courses", "Register online", "Exam center", and "Contact Inflexyon French school". Below this is a search bar and a language selector set to "English". The main content area features a large orange banner with the text: "Inflexyon, the first French language school in France rewarded by the new French government quality label Bienvenue en France – Welcome to France !". Below the banner is a large group photo of diverse students. To the left of the photo is a sidebar menu with links: "Learn real French in our live online French classes with qualified French teachers", "E-learning – French online courses", "French Lessons Methodology", "French course programs", "French course prices", "French course dates in Lyon", and "How to learn French quickly". Below the photo, there are two main sections: "French language courses in Lyon for international students" and "French language courses in Lyon for international students". The first section includes a list of links: "French courses program", "How to learn French quickly", "Online French Courses", "French course prices", "French course dates in Lyon", "E-learning, French online courses by Inflexyon", and a button "Estimate the cost". The second section has a heading "French lessons adapted to all your needs" and a paragraph: "Thanks to our flexibility, small sized groups (3 – 18 students according to the level and objectives), the diversified range of subjects, the original teaching methods as well as the modern and innovative teaching material, Inflexyon guarantees an efficient learning process and a".



Services at Inflexyon

First day at Inflexyon

Students are informed in advance of the time they are expected at Inflexyon on the first day of class.

Administrative reception:

- Explanation of the course, schedule etc.
- Welcome pack
- Visit and presentation of the school



Accompanying our students in each step of their stay in France

- Warm welcome and availability at all times
- Helping in all preliminary administrative procedures
- Solutions for housing
- Advice for future studies
- Listening to all your questions
- Modern and useful teaching material
- Multimedia room for e-mails and studying
- A comfortable foyer where students can eat, equipped with vending machines but also a refrigerator and microwaves. A library and video library available to our students and a calm atmosphere to meet and discuss with other students.



Cultural activities:

Learning French also includes learning about the culture!

When you study at Inflexyon, you learn more than a language: you discover French daily life. That is why Inflexyon offers a diversity of cultural activities that gives our students intimate knowledge of France. They will therefore be shown “the French way of life” through all aspects of its culture: art, history, gastronomy, athletics and education... Inflexyon organizes guided tours with its professors, weekend trips and also helps our students prepare for university life in France.

And because every student has their own interests, we insist on diversifying the activities but always in friendly and laid back atmosphere.



A few examples of visits and activities we propose:

- Lyon: making your way through the city
- Historical and environmental heritages
- Cultural trips, hikes
- Cultural and recreational tourism
- Unique experiences
- The Alpes, snow, but also rivers and forests
- Skiing, bicycling, canoeing and rowing...
- Astonishing activities to discover!





Accommodation in Lyon

Sense of hospitality:

- Accommodation options adapted to all budgets and preferences
- Administrative formalities all taken care of by our team before the student's arrival in Lyon
- Help with getting the French government allowance for accommodation (under certain conditions)
- Our students' well being is our priority which is why we offer a personalized service.

We take care of all administrative formalities and reservation process once the registration as well as the dates of the stay and the student's preferences have been confirmed.

Accommodation search fees: 60 euros





Accommodation possibilities:

French host families: The best way to learn French is to live with French people!

- Total immersion in French life
- Direct contact with “lyonnais” people and their city
- A warm and welcoming family
- Discover culture and the French lifestyle from the inside
- A permanent contact with the French language
- Reasonable pricing
- A student involvement in family life
- Around 560€ per month for bed and breakfast (single room)
- and around 760€ per month for bed, breakfast and dinner (half board)

Students are to arrive on Sunday preceding the first day of class, and are requested to leave on the Saturday following the last day of class.

The student is asked to take contact with the family, at least one week before arrival.

Student residences:

For students wishing to be more independent, we have created throughout the years, partnerships with many great student residences in Lyon.

- Small rooms, studios or apartments
- For stays of at least one month (except July and August)
- Many residences throughout Lyon
- Affordable, between 280 and 720 euros per month (all fees included) depending on the type of accommodation
- An accommodation government allowance of about 150 euros per month (under certain conditions).



HOST FAMILY

Options	Weekly rate	
	from 1 to 12 weeks	13 weeks and more
Single room with half-board	200 €	190 €
Single room with breakfast	145 €	140 €
Single room	Please, contact us by email.	



STUDENT RESIDENCES

Type of room	Monthly rate	2-week rate
Single room in a shared apartment at CROUS	240€ - 345€	N/A
Studette at CROUS	270€ - 320€	N/A
Studio at CROUS	380€ - 430€	N/A
Studio in a private student residence	600€ - 800€	350€ - 400€



OTHERS

Accommodation searching fees (mandatory for all the bookings)	60 €
Pick-up at the train station	50 €
Pick-up at the airport	100 €
Private lodging, hotel, etc	Contact us



For more details regarding our accommodation offer, please visit our website <http://www.inflexyon.com/theschool/accommodation/> or contact us at logement@inflexyon.com

48 RUE QUIVOGNE 69002 LYON
www.inflexyon.fr
 Tel : 33 478 397 702
 Fax : 33 478 274 463



Arriving in Lyon

Pickup service:

Inflexyon organizes a pickup service from the airport or the Lyon train station right to the student's door!

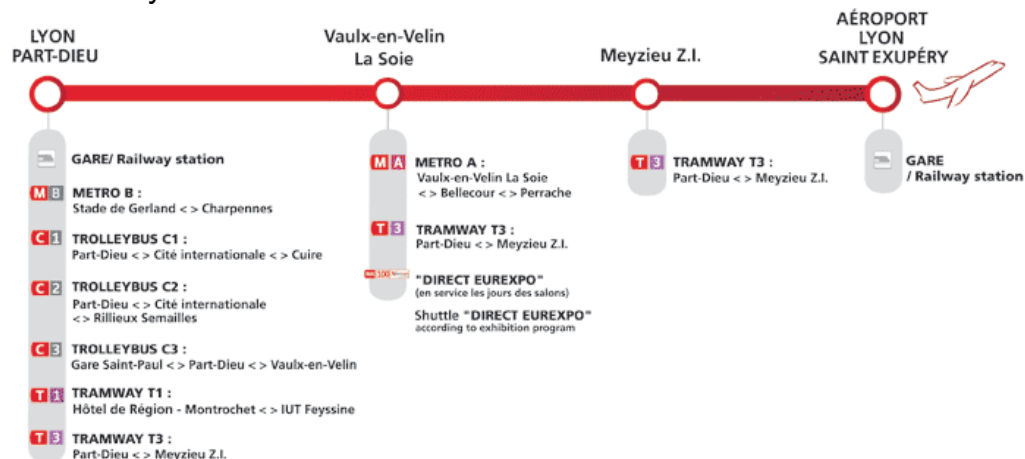
From the airport: 100 €

From the train station: 50 €

If a pickup is required for the student, we ask our agents to send us a picture and a phone number in order to facilitate the meeting.

Arriving in Lyon by public transport:

From the airport: Rhone express is a reliable and rapid way to go from the airport to the center of Lyon in less than 30 minutes.



From the train station: The city of Lyon has a very vast and efficient public transport network. TCL (Transport en commun Lyonnais)



Before the student's arrival, we send an itinerary explaining how to get from their accommodation to our school.



Bank account and home insurance

In order to improve the conditions of installation in France, Inflexyon has created a partnership with the bank BNP Paribas, which facilitates the creation of a bank account in France for our students.

The account can be opened as soon as you arrive in Lyon. Even the first day of your arrival at Inflexyon, you can ask for more information at the front desk.



BNP PARIBAS

Inflexyon takes care of making an appointment for its students upon request.

The BNP bank branch is 2 minutes walk from the Sainte-Blandine tramway stop.

Our partner BNP Paribas branch: 106 Cours Charlemagne, 69002 Lyon France

+33 (0)4 72 77 13 50

TCL - public transport in Lyon

If you are 18-25 years old, you can benefit from a preferential rate for your public transport card "Carte Técély".

If you are 26-27 years old and you study in our school, thanks to the Inflexyon student card you can also benefit from a preferential rate.

You can buy your monthly or yearly card at the TCL office, near the city center.

TCL Bellecour office (6 Place Bellecour, 69002 Lyon)

Monday to Friday: 7:30 am to 7 pm

Saturday : from 9am to 6pm

Bellecour metro stop A, B; Bus C9, C12, C20, 27, 40, S1

Student 26-27 years old" subscription : 25 € / month

Subscription " 18-25 years old " : 25 € / month

Subscription " until 17 years old " : 23,30 € / month

Book of 10 tickets (Under 26 and students 26-27): 15,40 €.



Why choose Lyon?

Human scaled yet Internationally renowned city!

Lyon, the second largest city in France, stands out for its quality of life, its student life, its cultural scene and its privileged location in France and Europe.

Despite its human size and its affordable cost of living, Lyon shines at the international level and rivals some of the largest megalopolises in terms of attractiveness!

Lyon, the best compromise to study French in France!

Lyon in France :

- **French cities' ranking for their quality of life:**

Cost of living, economic dynamism, cultural scene...

Out of the 132 cities studied for this survey, **Lyon arrives n°1** before Nantes, Toulouse, Annecy , Montpellier and Tours. ¹

- **French cities' ranking for access to culture:** Cultural offer and diversity

Out of the 132 cities studied for this survey, **Lyon arrives n°1** before Nice, Toulouse, Strasbourg and Montpellier. ²

- **French cities' ranking in regards to transport:** ³

National and International accessibility, accessible and affordable public transport network

- 1/ Lille
- 2/Lyon
- 3/Reims

^{1, 2} changerdeville.com ³ L'express



A comparative study of the costs of living in France: ¹

Comparing Lyon's costs of living with:	Paris	Nice	Marseille	Toulouse
Consumer prices	+ 20%	+ 1,5%	+ 6 %	+ 4%
Rent	+ 110%	+ 37 %	+ 16%	- 1,5%
Restaurant prices	+ 19%	- 5,5%	+ 1%	+ 7%
Groceries prices	+ 24%	+ 13%	+ 20%	- 7%
Local purchasing power	- 16%	- 13%	- 33%	- 2,5%

* Rounded down

Lyon in the world:

Ranking of the best student cities in the world: ²

Lyon arrives 14th!

Cost of living, out of the 414 cities studied for the survey: ³

Paris arrives 40th most expensive city in the world

Toulouse 48th

Aix en Provence 50th

Marseille 54th

Nice 92nd

Lyon 111th!

¹Numbeo

²<http://www.topuniversities.com>

³<http://etudier-voyager.fr>

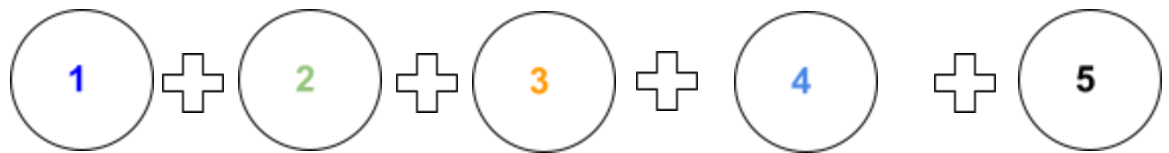




Registration / Cancellation

Registration:

1. Choose:



Formula	Preferred dates	Duration	Accommodation	Pick-up
---------	-----------------	----------	---------------	---------

2. Send us the completed registration form (p. 20)

Cancellation and refund:

Only in case of visa refusal as stipulated in the general sales conditions.

Insurance:

The study abroad agency must ensure that the student has the necessary insurance for his trip abroad, before his departure.

Course fees payment:

The payment of the course fees must be done at least one month before the student's arrival at Inflexyon. The bank fees are to be taken in charge by the agency.

If the student wishes to pay rent through Inflexyon, please inform us in advance.



Inflexyon partnership:

A [partnership agreement](#) is available on request.

We propose a 25% commission of the course price to all our partners!

The agency has a commission of 10% of the course price for re-enrolment or extension of the studies.

Our entire team remains at your disposal for any further inquiry.

Email: contact@inflexyon.com

Telephone: + 33 (0) 478 397 702

Fax: + 33 (0) 478 274 463

Inflexyon thanks you for your trust and rejoices in a constructive collaboration with you!

Our team:

L'équipe d'Inflexyon



Directeur



Directeur
Associé



Directrice
Operationnelle



Directrice
Centre d'examen



Directrice
Pédagogique



Responsable
Centre d'examen



Responsable
Comptabilité



Accueil
Administratif



Accueil
Administratif



Accueil
Administratif



Professeure de
Français



Professeure de
Français



Professeure de
Français



Professeure de
Français

REGISTRATION FORM



Information about the student

SURNAME _____

First name _____

Nationality _____ Date of birth _____

Address in home country _____

Telephone/E-mail _____

Education level _____ Estimated French level: _____

To be filled in by the agency

☐ Agency _____ / Person of reference for this file: _____

Chosen formula: ☐ Personalized Intensive (30 lessons / week)
☐ Intensive (27 lessons / week)
☐ Semi-intensive (17 lessons / week)

Duration: from _____ to _____ / therefore : _____ months of course.

Quotation: Formula X months = _____ euros

+ : Registration fees = 50 euros ☐

+ : Accommodation search and reservation fees: 60 Euros ☐

TOTAL:

Preferred accommodation: ☐ Residence
☐ Single room
☐ Studio
☐ Host Family
☐ Single room
☐ Single room with breakfast
☐ Single room with Half Board

Pickup service: ☐ Yes ☐ No

From airport: ☐ (100 euros)

From train station ☐ (50 euros)

Done in _____ The _____ Signatures : _____



GENERAL TERMS AND CONDITIONS OF SALE

These following terms and conditions of sale apply to all legal operations between the parties involved with the present contract. They take place in addition to the Rules of Procedure and the Rules of School life given to the student on the day of his arrival. They are subject to change, which are applicable only to registrations post modification. Any enrollment to a course at Inflexyon implies unconditional acceptance of these terms of sale.

INFLEXYON

Inflexyon is a Private Institution of Higher Education, Certificate No. 70 dated 17th of October 2008 , in accordance with Articles L731 -3 and L731 -4 of the Education Code . Its RAMSESE Directory of Education establishment number is : 0694114X . As an institution open to the public of R- Type Category 5e (Group 2), it is in full compliance with the rules of safety associated with its activity.

REGISTRATION

Pre-registration is formalized by a filled application form (validated by our confirmation document) and by the payment of a deposit. You can register by Internet, by mail using the registration form in the student booklet or directly at school.

Registration shall become effective upon payment of the full tuition at the latest on the first day of class. Specific rules apply to "au pair " students. They are asked to settle the first two months of their course and registration fees and it is left to them to settle their monthly tuition with a month anticipation or to deposit the checks covering all the months of class at Inflexyon. Any student under the age of 18 must join a parental permission to their registration form, discharging Inflexyon of any liability.

ADMISSION & ORGANIZATION OF THE COURSE

Students can start the course whenever they want, excepting for complete beginners and A1 levels who must respect the monthly starting dates of sessions presented on Inflexyon's website and student booklet. The same rule applies to students who require accommodation; they cannot be admitted outside their registration dates. A 48H tolerance is granted for arrival and departure. However, we strongly advise all students to follow the Inflexyon course dates as much as possible. Failure to comply with these dates may imply teaching and logistical complications that are the responsibility of the student.

Three placement tests are made between the pre-registration and the first day of classes. These tests are written but an oral test will be organized if judged necessary. The minimum number to maintain a collective course is 3 students. A course with less than 3 students will be considered as a private course and reduces the courses time-credit remaining. One private lesson consumes two group lessons.

The school will be closed on public holidays. If no activity is offered that day, a special rate will be offered to students

registered for less than 6 weeks.

RATES

The rates for our programs are net prices and include:

- Educational expenses,
- The provision of specific equipment.

They do not include textbooks or additional activities such as excursions, or the costs incurred by educational activities such as cultural visits (Museums entry tickets, bus, metro...).

Transaction fees, accommodation and pick-up lead to a specific rate. The registration and accommodation fees are not refundable.

The registration fee opens rights to all Inflexyon students benefits: DVD library and library, access to the school foyer and facilities, free Wi-Fi in the entire school, assistance for all administrative issues and general assistance in the students' daily lives, private tuition at preferential rates, professors counseling outside of class.

PAYMENT

You can pay either in cash or by check, international Cheque in Euros, or by Credit Card, or by bank transfer in euros on our account. The bank account references are listed in our disclosure documents (a legible photocopy of the transfer order can be sent). Please note that any bank charges on transfers or checks are your responsibility and that the use of the credit card generates a 1 % fee of the total amount paid by this mean.

CANCELLATION, MODIFICATION AND REPORT – ABSENCE OR DISCONTINUATION OF AN ONGOING COURSE:

After the legal withdrawal period, there is no possible refund excluding the situations described below. Every session started is due.

The 50€ registration fees cannot be refunded under any circumstances.

- In the case of a student who has applied for a student visa, no refund may be issued except in the case of an administrative denial of Visa, justified by an official document of the Embassy or Consulate. In addition, the student who registers at Inflexyon and requires a visa, acknowledges being informed beforehand of the conditions for issuing different visas and the obligation related to entering France (both on financial and medical aspects but also on the necessary insurance). No refund will be issued due to a failure of the student to comply with the procedural obligations
- Cancellation before the course starts (for the students who do not need a visa) : we will refund the full payment except registration and housing search fees if cancellation takes place more than a month before classes start. Further, we keep 50% the deposit if cancellation takes place over 15 days and the entire deposit if it occurs less than 15 days before the start of the course (except for applications made within a shorter time frame). In the case of a request for accommodation reservation, if the cancellation is made 15 days or less prior to arrival, the equivalent of one month's rent will be deducted from the refund.
- Similarly, if the student does not attend the course, or does not regularly attend classes or decides to leave the school without a valid reason, no refund will be possible and Inflexyon will be obliged to report this absence to the Prefecture.
- After the start of the course: no refund can be made, except in cases of "force majeure" (medical reason proved by a certificate translated by a sworn translator, list of sworn translators in Lyon are available on request), professional or education obligations are not included as cases of force majeure. In a case of force majeure, 10% of the remaining courses price will be kept as cancellation fees. All session started is due entirely. If the refund is not accepted, remedial course alternatives may be considered on a case-by-case basis at the request of the student.
- Attendance is the first student engagement; his or her absence does not give right to a refund. However in the context

of a student with a long-stay visa (6 months) it is possible to be granted two holiday periods of two consecutive weeks. A new date of completion of the course and accommodation reservation will be established if the request is made during the pre-registration. If the request is made after the pre-registration, the student can still request a holiday but no modification will be made in terms of course or accommodation dates. For students who do not require a long-term visa they are able to plan holidays as the course price is calculated on the number of weeks taken.

- Students may postpone their course once before the start of it if Inflexyon is informed more than 15 days before the start of the course. This report must be justified and requested in writing, and cannot be postponed more than six months after the initial date of registration. The student visa applicant must start the procedures with the Embassy at least one month before the desired departure dates, no report can be accepted for visa reception delays – if the student did not organize the trip properly, nor respect the pace imposed by this type of procedure.

- No other type of course transfer will be accepted, except in cases of " force majeure " (justified medical reasons as stated above). Classes missed by Au Pair students due to family obligations can be made up either after or before the expected absence but still within the maximum period of registration. Indeed taking a French course is a legal requirement for the Au Pair status. With this exception, which entitles to preferential rates, Au Pair students have the same rights and obligations as other students.

- A student may change his registration if desired, only to a higher registration in time and budget than the initial registration.

- Courses may in no case be transferred to another student.

- Inflexyon reserves the right to cancel a course. Participants will be informed as soon as possible and will be fully reimbursed.

- Private lessons can be cancelled 24 hours before the class, at the latest. In case the course is cancelled after the 24 hours delay, it will be due.

- Concerning preparation course to DELF-DALF exam, if the cancellation occurs more than 2 weeks before starting dates, we will refund the totality of course fee. If it occurs less than 2 weeks, we will keep 50€ as cancellation fee. No refund will be made for all demand of cancellation 48 hours before starting dates.

- COVID-19 amendment : The students who cannot travel to France due to COVID-19 pandemia can postpone their course for any new dates without any extra fees. If the students decide to cancel their French course, they will be firstly offered a Credit Note (equal to the value of the prepaid tuition and service fees) valid during 18 months from the initial course start date. If they cannot use their Credit Note, the refund of the full amount prepaid (except 50€ registration fees, 60€ accommodation searching fees and, if applicable, transfer fees) will be done within 30 days after the expiration of the Credit Note.

Despite the pandemic situation, France welcomes the international students from all the countries for short and long stays. Consequently, proving that you are enrolled in our French courses enables you to travel to France despite the current travel restrictions. Therefore, if you come from a country exempted from VCS and you pre-register for a short-stay course (less than 90 days), once the pre-registration certificate is sent to you by email, it is not possible to cancel your registration. We recommend you to check the travel conditions before you confirm your pre-registration with us.

INSURANCE

Inflexyon agrees with the various insurances required by its activities

The health, accident and liability insurances are the responsibility of the student who must contract a personal insurance covering travel and accommodation risks. Information on the different types of insurance is available at the school administration office.

CERTIFICATION COURSE

An certificate of studies mentioning the title of the course, its start and end date as well as the level reached by the student according to the CEFR and detailing the grades for the five main skills, is issued at the end of training on request and if the student was present at least 70 % of its courses. This certificate contains the students' individual marks (part of which depend on the students' achievement of the monthly assessments) and attendance.

DISCIPLINE

In case of inappropriate behavior of the student, breach of the Terms of Sales or the School life Rules, Inflexyon reserves the right to discontinue his tuition without notice and without refund.

ACCOMMODATION

At their request, Inflexyon helps students in their search for housing and all procedures relating to accommodation (Certificate, benefits if eligible, etc.). Inflexyon is an intermediate and cannot be held responsible for any inconvenience encountered in this area. We try to answer the students' housing wishes but without any obligation of result. To the extent possible, the student must arrive on a Saturday and leave on a Friday or Sunday for a Saturday depending on the type of housing desired.

After his arrival, if the student is not satisfied with the accommodation and if dissatisfaction is based on real and substantial grounds it may be changed at no extra cost after a period of one month for students who are registered for two months minimum. A student who wishes to extend his stay in an accommodation must request it one month in advance, and in any case the extension may not exceed the duration of his registration at Inflexyon. A search for housing generates accommodation search fees charged only if Inflexyon finds the student's accommodation.

THE RIGHT OF ACCESS TO COMPUTER FILES & IMAGE RIGHTS

According to Article 27 of the 78.17 law called Data Protection and Freedom of Information Law, the information given to us can be used according to our needs. A right to access and modification is granted by contacting the head of the school.

Inflexyon may have to take pictures of the students and use them to illustrate brochures, advertisements, or its website, unless specified otherwise by the student. Students must inform us of their disagreement in writing at the time of their registration.

DISPUTES / COMPLAINTS

Only the head of the school has the authority in the decision to refund or recover courses not taken. However, the student has a complaint form for all aspects of his schooling in his home in the student booklet. This form can be given directly to the administration office or more anonymously in a dedicated box in the foyer. A receipt of the claim signed by the management will be given to the student at his request.

All registrations constitute acceptance of these general terms and conditions of sale. If disputes occur; only the courts of Lyon are competent.