



QUALITÉ  
FRANÇAIS LANGUES ÉTRANGÈRES



CAMPUS  
FRANCE  
ADHÉRENT



## Agency information booklet

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## Agency information booklet

### Lyon, historical yet modern city

Classified as world heritage by Unesco, Lyon offers an incomparable quality of life to its inhabitants. Second city of France, it is ideally situated in France and Europe and enables our students to easily travel and discover the country and the continent.

Lyon is culturally rich due to its unique history and gastronomy, which greatly contributed to its economic development and in turn, made it an attractive city for companies around the world. Thanks to its renowned Universities and prestigious business schools, Lyon has become a dynamic, modern and international student city.

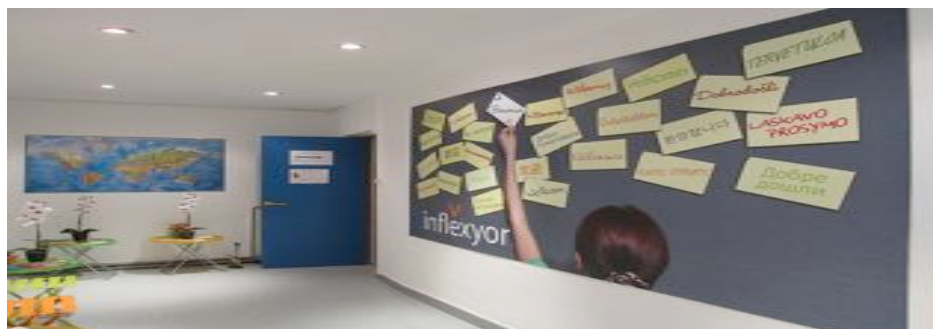
It is for all these reasons that Inflexyon decided to settle in the heart of the UNESCO classified site, in the heart of Lyon and therefore, the center of life in Lyon.

### Inflexyon French school

**One of the rare French as a Foreign Language schools to have been accredited by both the FLE Quality Label and Campus France adherence!**

Inflexyon was created to offer a unique learning environment in Lyon. Our students come from all around the globe and have made of Inflexyon a truly multicultural and international environment.

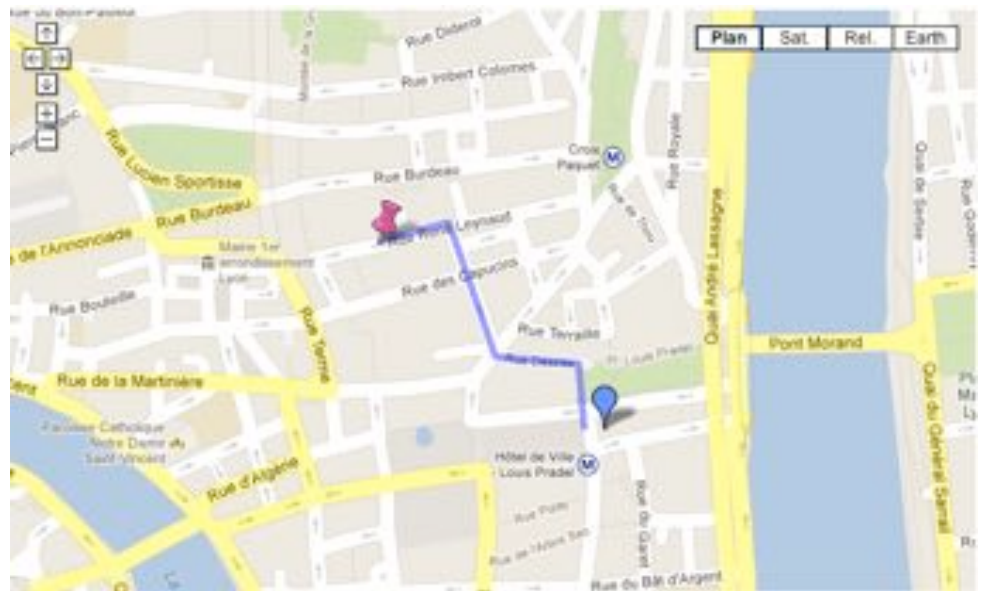
Our motto is the proximity with our students; indeed, our international team is dedicated to our students and their well being!



## Inflexyon in Lyon

Inflexyon is ideally situated in the center of Lyon, close to two main metro lines (A and C) and many buses to destinations all across the city.

### Getting to Inflexyon: From « Hôtel de ville » (ligne A)



There are many shops, restaurants, cafés and museum in the area that our students can access by foot!



## An international Environment

Our students come from all around the world and create a truly international environment.



### Inflexyon's « foreign languages » department

Lyon Langues combines a high quality teaching method and intercultural exchanges to offer a unique language experience. Indeed, based on the recognized « savoir faire » of Inflexyon, Lyon Langues teaches the languages most represented by our international students.

Our students learning French at Inflexyon can therefore meet, every day, French people passionate about their language and culture. It is the best and easiest way to meet French people in Lyon.



Cours d'anglais

Cours de coréen

Cours d'espagnol

Cours de japonais

Cours de portugais



## Classes at Inflexyon

For Inflexyon, the student's well being, his rapid integration in French life are essential to succeed academically. This is why we propose an innovating and dynamic educational program adapted to all.

### A diversified offer, adapted to all

- French language course in small groups:  
*Around 15 students in the morning classes and 10 students in the afternoon classes.*
- Practice of both written and oral skills
- Diversified classes – Discovering the fundamental pillars of French language
- Preparation of our students to the DELF/DALF and TCF exams with a 97% success rate!
- Preparation and tests in our school for the TEF, TEFAQ and TEF naturalization exams.
- DELF and DALF examination center.

Inflexyon is an approved center for administering the TEF and TEFAQ exams. These two exams are internationally recognized instruments for evaluating the French level of non-French native speakers.

These tests can be used for applying to faculties and colleges of higher learning (TEF). This test (TEFAQ) is required by the Citizenship and Immigration Ministry of Canada or the ministry of Immigration and Cultural communities of Quebec for candidates wishing to migrate to Canada. For greater mobility within a company, for acquiring the French nationality (TEF Naturalisation) or to apply to a language center.

### DELF and DALF exams :

The French Ministries of Education and Higher Education offer a wide range of degrees in French language (diplomas and tests) for validating skills in French. The offer is adapted to all. It is based on the 6 levels of the Common European Framework of Reference for Languages, from A1 to C2.

Diplomas (DELF, DALF) are independent from the French school Inflexyon, and certify mastery of the four language skills. They are valid indefinitely and therefore can accompany you throughout your life, personally, academically, or professionally. These certifications are recognized worldwide.

## Professors dedicated to their student's success

- Exchanging and interacting between cultures
- Teachers with experiences abroad
- Modern and everyday French to use quickly and adapt to French life
- The well-being and the success of our students in France
- Language, culture, civilization and gastronomy classes

## Levels, evolution, evaluation

Inflexyon proposes classes over 6 levels following the « The Common European Framework of Reference for Languages » going from very beginner to expert (A1- C2)

## Placing our students in the right groups

Once the registration has been confirmed, we send our students a general French test  
Depending on the results of the first test, a second test focusing on grammar and language structure is then sent to complete the first step of the evaluation  
Upon arrival, a French oral test is organized with a teacher

We organize an evaluation every month, going over the notions learned during the month, enabling a clear appreciation of the student's attainments and by that, determining the evolution to the next level.

At the end of our student's stay at Inflexyon we prepare an « Course Certificate».

The « Course Certificate » includes:

- The classes taken and the student's attendance
- The results of the monthly evaluation and the continuous evaluations in class
- Evolution and the level reached by the student at the end of his stay



## Course formulas, adapted to all

In order to answer to each student's needs, we have established different formulas, enabling our students to personalize their experience at Inflexyon.

**Semi- Intensive: 17 lessons per week** – Full Program of "general French" in 15 lessons and 2 lessons of tutoring each week

**Intensive: 27 lessons per week**, distributed as follows:

15 lessons of general French, 10 lessons dedicated to skill development workshops and 2 tutoring lessons per week.

**Personalized Intensive: 30 lessons per week**, distributed as follows:

- 25 group lessons (including 15 lessons of general French and 10 in the afternoon dedicated to skill development workshops)
- 5 private lessons per week.

Students have the possibility to add private lessons for a preferential rate, no matter the initially chosen formula.

### A la carte:

The student choses the intensity and duration of the course

### Evening classes

### One on one classes

### Specialty classes

**1 lesson = 45 minutes**

## Course schedule example

Heure	Lundi	Mardi	Mercredi	Jedi	Vendredi	Samedi
8-9						E
9-10	Cours de français général	Cours de français général	Cours de français général	Cours de français général	Cours de français général	X
10-11	Cours de français général	Cours de français général	Cours de français général	Cours de français général	Cours de français général	C
11-12	Cours de français général	Cours de français général	Cours de français général	Cours de français général	Cours de français général	U
13-15	Atelier Pédagogique	Atelier Pédagogique	Atelier Pédagogique	Cours de français spécifique	Cours de français spécifique	R
15-16	Atelier Pédagogique	Atelier Pédagogique	Cours de français spécifique	Atelier Pédagogique	Cours de français spécifique	S
16-17					Visite Guidée	I
17-18					Visite Guidée	O
19-21		Cours du soir	Cours du soir	Cours du soir		N

## Price list

The course price includes:

- The hours of “in class lessons”,
- The entry tests,
- The evaluations,
- The welcome pack,
- Course certificate,
- The cultural activities,
- Access to the library and video library,
- Access to our computer room but also free WIFI in the entire school.

50 euros registration fees

1 lesson = 45 minutes

FORMULAS :	price per week	price per week	price per week	price per week	price per week	
REGISTRATION FEES : for all the formulas except for private classes	50 €	from 1 to 6 weeks	from 7 to 12 weeks	from 13 to 24 weeks	from 25 to 36 weeks	from 37 weeks
Personalized (25 lessons in group + 5 private lessons / week)	385 €	370 €	355 €	345 €	340 €	
Intensive (27 lessons in group / week)	220 €	205 €	190 €	180 €	175 €	
Semi-intensive (17 lessons in group / week)	140 €	130 €	120 €	110 €		

Private classes *	from 1 to 4 lessons	from 5 to 9 lessons	from 10 to 14 lessons	from 15 to 19 lessons	from 20 to 24 lessons	from 25 lessons
	43€ / lesson	44€ / lesson	43€ / lesson	42€ / lesson	41€ / lesson	40€ / lesson

\* Are you already an Inflexyon student? Inflexyon offers you preferential prices from 35€ to 40€. Ask at the reception for more information!

**PERSONALIZE YOUR FORMULA - combine the lessons in group with the private lessons :**

Examples :

- 4 weeks of Intensive course + 2 private lessons per week = 4 x 220€ + 8 x 35€ = 1192€
- 2 weeks of Semi-intensive course + 5 private lessons per week = 2 x 140€ + 10 x 35€ = 630€

As pair student at university or music conservatory 14 lessons / week	from 1 to 12 weeks	from 13 weeks
	130€ / week	90€ / week

A la carte : (pay as you go)	lesson
	30 €

Evening classes 24 lessons/trimestre	1 trimestre	2 trimestres	3 trimestres
	240 €	456 €	663 €

Accommodation searching fees	60 €
PICK-UP Train Station	50 €
PICK-UP Airport	100 €

For more information, do not hesitate to contact us at:  
[contact@inflexyon.com](mailto:contact@inflexyon.com) or 04 78 39 77 02

Preparation for DELF or DALF	5 ateliers
	150 €





## Course dates

Inflexyon proposes courses all year round, with a new session starting at the beginning of each month.

*\*It is possible to join an already started session depending on the student's level*

### SPRING 2014

- April – from March 31st 2014, to April 25th 2014
- May – from May 5th 2014, to May 30th 2014
- June – from June 2nd 2014, to June 27th 2014

### SUMMER 2014

- July – from June 30th 2014, to July 25th 2014
- August – from July 28th 2014, to August 22nd 2014
- September – from September 1st 2014, to September 26th 2014

### AUTUMN 2014

- October – from September 29th 2014 to October 24th 2014
- November – from October 27th 2014 to November 21st 2014
- December – from November 24th 2014 to December 19th 2014

### WINTER 2015

- January – from January 5th 2015, to January 30th 2015
- February – from February 2nd 2015, to February 27th 2015
- March – from March 2nd 2015, to March 27th 2015

### SPRING 2015

- April – from March 30th 2015 to April 24th, 2015 (spring vacation from april 27th to may 1st)
- May – from May 4th 2015 to May 29th, 2015
- June – from June 1st 2015 to June 26th, 2015



## SUMMER 2015

- July – from June 29th 2015 to July 24th, 2015
- August – from July 27th 2015 to August 21th, 2015 (summer vacation from august 24th to 28th)
- September – from August 31st 2015 to September 25th, 2015

## AUTUMN 2015

- October – from September 28th 2015 to October 23th, 2015
- November – from October 26th 2015 to November 20th, 2015
- December – from November 23th 2015 to December 18th, 2015 (christmas vacation from december 21th 2015 to january 2nd 2016)

## Services at Inflexyon

### First day at Inflexyon

Students are informed in advance of the time they are expected at Inflexyon on the first day of class.

Administrative reception:

- Explanation of the course, schedule etc.
- Welcome pack
- Visit and presentation of the school



### Accompanying our students in each step of their stay in France

- Warm welcome and availability at all times
- Helping in all preliminary administrative procedures
- Solutions for housing
- Advice for future studies
- Listening to all your questions
- Modern and useful teaching material
- Multimedia room for e-mails and studying
- A comfortable foyer where students can eat, equipped with vending machines but also a refrigerator and microwaves. A library and video library available to our students and a calm atmosphere to meet and discuss with other students.

## Cultural activities:

### Learning French also includes learning about the culture!

When you study at Inflexyon, you learn more than a language: you discover French daily life. That is why Inflexyon offers a diversity of cultural activities that gives our students intimate knowledge of France. They will therefore be shown “ the French way of life” through all aspects of its culture: art, history, gastronomy, athletics and education... Inflexyon organizes guided tours with its professors, weekend trips and also helps our students prepare for university life in France.

And because every student has their own interests, we insist on diversifying the activities but always in friendly and laid back atmosphere.



A few examples of visits and activities we propose:

- Lyon: making your way through the city
- Historical and environmental heritages
- Cultural trips, hikes
- Cultural and recreational tourism
- Unique experiences
- The Alpes, snow, but also rivers and forests
- Skiing, bicycling, canoeing and rowing...
- Astonishing activities to discover!



## Accommodation in Lyon

### Sense of hospitality:

- Accommodation options adapted to all budgets and preferences
- Administrative formalities all taken care of by our team before the student's arrival in Lyon
- Help with getting the French government allowance for accommodation (under certain conditions).
- Our students' well being is our priority which is why we offer a personalized service.

We take care of all administrative formalities and reservation process once the registration as well as the dates of the stay and the student's preferences have been confirmed.

Accommodation search fees: 60 euros





## Accommodation possibilities:

### French host families:

The best way to learn French is to live with French people!

- Total immersion in French life
- Direct contact with “lyonnais” people and their city
- A warm and welcoming family
- Discover culture and the French lifestyle from the inside
- A permanent contact with the French language
- Reasonable pricing
- A student involvement in family life
- Around 450 – 550€ per month for bed and breakfast (single room)
- and 600€ to 700€ per month for bed, breakfast and dinner (half board)

*Students are to arrive on the weekend preceding the first day of class, and are requested to leave the weekend following the last day of class.*

*The student is asked to take contact with the family, at least one week before arrival.*

### Student residences:

For students wishing to be more independent, we have created throughout the years, partnerships with many great student residences in Lyon.

- Small rooms, studios or apartment's
- For stays of at least one month (except July and August)
- Many residences throughout Lyon
- Affordable, between 500 and 700 euros per month (all fees included) depending on the type of accommodation
- An accommodation government allowance of about 150 euros per month (under certain conditions).



## Arriving in Lyon

### Pickup service:

Inflexyon organizes a pickup service from the airport or the Lyon train station right to the student's door!

From the airport: 100 €

From the train station: 50 €

*If a pickup is required for the student, we ask our agents to send us a picture and a phone number in order to facilitate the meeting.*

### Arriving in Lyon by public transport:

From the airport: Rhone express is a reliable and rapid way to go from the airport to the center of Lyon in less than 30 minutes.



From the train station: The city of Lyon has a very vast and efficient public transport network.



*Before the student's arrival, we send an itinerary explanation on how to get from their accommodation to our school.*

## Bank account and home insurance

To facilitate our student's relocation in France, Inflexyon created a unique partnership with the BNP Paribas bank with whom our students can easily open a bank account and be provided with home insurance.

This can all be done even before the student's arrival in Lyon!



### YOU CHOOSE YOUR GIFT:



OR



### ALL SERVICES ARE FREE DURING THE FIRST YEAR !

- ▶ An international Visa Card
- ▶ Online account management
- ▶ Insurance for loss, identity theft and means of payment

### To open an account, it's simple !

#### What do you need to bring?

- ID (passport, titre de séjour)
- Proof of Address (EDF/France Telecom bill or proof of residency)
- Entrance visa for non European students

#### Your contact



BNP Paribas Centre  
3-5 rue de la République Lyon 1er

Anaïs Goutte  
Tel : 04 72 50 24 33  
Email : anaïs.goutte@bnp-paribas.com

\*Home insurance "forums étudiants" (Tenants of a furnished apartment maximum a month in a university dormitory i.e. CROUS or a room in an individual's home). See reimbursement conditions at your local BNP Paribas. Your home insurance free during one year. Offer valid in all BNP Paribas "Young Lyon Area" branches until December 31, 2011 and with the opening of the first bill according to take advantage of the offer.  
This offer cannot be used in conjunction with any other offer and is subject to availability.





## Why choose Lyon?

### Human scaled yet Internationally renowned city!

Lyon, second city of France, distinguishes itself through its unique quality of life, its student environment, its cultural scene and its privileged situation in France and Europe.

Despite its human scale and affordable costs of living, Lyon radiates on an international level and vies with some of the world's megalopolises!

**Lyon, the best compromise to study French in France!**

### Lyon in France :

- **French cities' ranking for their quality of life:**  
Cost of living, economic dynamism, cultural scene...

Out of the 132 cities studied for this survey, **Lyon arrives n°1** before Nantes, Toulouse, Annecy , Montpellier and Tours. <sup>1</sup>

- **French cities' ranking for access to culture:** Cultural offer and diversity

Out of the 132 cities studied for this survey, **Lyon arrives n°1** before Nice, Toulouse, Strasbourg and Montpellier. <sup>1</sup>

- **French cities' ranking in regards to transport:** <sup>3</sup>  
National and International accessibility, accessible and affordable public transport network

1/ Lille  
2/Lyon  
3/Reims

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1, 1' changerdeville.com

3 L'express

## A comparative study of the costs of living in France: <sup>1</sup>

Comparing Lyon's costs of living with:	Paris	Nice	Marseille	Toulouse
Consumer prices	+ 20%	+ 1,5%	+ 6 %	+ 4%
Rent	+ 110%	+ 37 %	+ 16%	- 1,5%
Restaurant prices	+ 19%	- 5,5%	+ 1%	+ 7%
Groceries prices	+ 24%	+ 13%	+ 20%	- 7%
Local purchasing power	- 16%	- 13%	- 33%	- 2,5%

\* *Rounded down*

## Lyon in the world:

### Ranking of the best student cities in the world:<sup>2</sup>

Lyon arrives 14<sup>th</sup>!

### Cost of living, out of the 414 cities studied for the survey: <sup>3</sup>

Paris arrives 40<sup>th</sup> most expensive city in the world

Toulouse 48<sup>th</sup>

Aix en Provence 50<sup>th</sup>

Marseille 54<sup>th</sup>

Nice 92<sup>nd</sup>

**Lyon 111<sup>th</sup> !**



<sup>1</sup> Numbeo

<sup>2</sup> <http://www.topuniversities.com>

<sup>3</sup> <http://etudier-voyager.fr>

## Registration / Cancellation

### Registration:

#### 1. choose:



#### 2. Send us the completed registration form (p. 20)

### Cancellation and refund:

Only in case of visa refusal as stipulated in the general sales conditions.


### Insurance:

The study abroad agency must be ensured that the student has the necessary insurances for his trip abroad, before his departure.

### Course fees payment:

The payment of the course fees must be done at least one month before the student's arrival at Inflexyon. The bank fees are to be taken in charge by the agency.

*If the student wishes to pay rent through Inflexyon, please inform us in advance.*

 <b>BNP PARIBAS</b> Relevé d'Identité Bancaire / IBAN
<hr/> Cadre réservé au destinataire du RIB
<hr/> Titulaire du Compte SARL INFLEXYON
<hr/> Domiciliation LYON OPERA (00630)  RIB : 30004 00630 00010036873 37 IBAN : FR76 3000 4006 3000 0100 3687 337 BIC : BNPAFRPPTAS



## Inflexyon partnership:

A partnership agreement is available on request.

We propose a 25% commission of the course price to all our partners!

Our entire team remains at your disposal for any further inquiry.

Email: [contact@inflexyon.com](mailto:contact@inflexyon.com)  
Telephone: + 33 (0) 478 397 702  
Fax: + 33 (0) 478 274 463

Inflexyon thanks you for your trust and rejoices in a constructive collaboration with you!

## Our team:



**Director**



**Financial secretary**



**Client relations & Marketing manager**



**Administration and accommodation manager**



**Educational director**



**Examination manager**

## REGISTRATION FORM



Information about the student

SURNAME \_\_\_\_\_

First name \_\_\_\_\_

Nationality \_\_\_\_\_ Date of birth \_\_\_\_\_

Address in home country \_\_\_\_\_

Telephone/E-mail \_\_\_\_\_

Education level \_\_\_\_\_ Estimated French level: \_\_\_\_\_

To be filled in by the agency

Agency \_\_\_\_\_ / Person of reference for this file: \_\_\_\_\_

Chosen formula:  Personalized Intensive (30 lessons / week)  
 Intensive (27 lessons / week)  
 Semi-intensive (17 lessons / week)

Duration: from \_\_\_\_\_ to \_\_\_\_\_ / therefore: \_\_\_\_\_ months of course.

Quotation: Formula X months = \_\_\_\_\_ euros

+ : Registration fees = 50 euros

+ : Accommodation search and reservation fees: 60 Euros

TOTAL:

Preferred accommodation:  Residence  
 Single room  
 Studio

Host Family  
 Single room  
 Single room with breakfast  
 Single room with Half Board

Pickup service:  Yes  No

From airport:  (100 euros)

From train station:  (50 euros)

Done in \_\_\_\_\_ The \_\_\_\_\_ Signatures: \_\_\_\_\_

## GENERAL TERMS AND CONDITIONS OF SALE

These following terms and conditions of sale apply to all legal operations between the parties involved with the present contract. The terms and conditions could eventually be modified and in that case the modifications will take legal effect only on the future enrolments.

### **Enrolement:**

The pre inscription is made official when the registration demand has been filled in by the student then validated by Inflexyon (confirmation document sent to the student) and with the payment of a deposit. It is possible to register on-line or with the printed version downloaded from the student guide and sent back to us by postal mail or handed directly to the school.

The inscription is finalized after the payment, during the first week of class, of the total amount of the course. The « au pair » students dispose of different payment terms: They pay when they register the first two months and the tuition fees after where two options are possible: pay each month the course with one month in advance or make a deposit of all the checks, each checks corresponding to one month payment. Inflexyon will encash one check at the beginning of each month. All person aged under 18 needs to add a parental authorization with the application to discharge Inflexyon of any liability.

### **Acceptance:**

Students can start class when they want, except beginners A1 who have to respect the dates of the sessions that figure on the Web site and the guide. It is the same for the students that want lodging service but with a tolerance of 48 hours regarding the dates of the sessions.

### **General terms and conditions of sale**

All prices indicated are tax-included and also include:

- Tuition fees
- The disposal of specific material and equipment

It does not include books, complementary activities such as excursions, cultural visits. Complementary services are charged in euros, with the price indicated on the informative documents. Tuition fees, accommodation fees and pick up fees have a specific price.

### **Means of payment:**

It is possible to pay with cash, bank checks, international checks in euros, credit card, bank transfer in euros or on the bank account of Inflexyon (the bank data figure on the informative documents provided). The student has to provide us a copy of the order as soon as the transfer is done.

Please take note that in case of bank charges (with bank transfer or checks), these charge devolves upon you. When paying with credit card you will be charged a 1% fee of the total amount paid with this mean.

### **Cancellation and report – Absence or stop before the end of the session:**

- Cancellation before the beginning of the course: Inflexyon refunds the deposit in its entirety except tuition fees and accommodation fees. In the case the accommodation is booked and the cancellation occurred 15 days or less before the arrival, the equivalent of one-month rent will be charged.

If the student has asked for a visa, no refund will be possible except in case of a refusal from the French embassy or consulate. The student will need to provide the official document of the refusal. The same if a student doesn't show up, is not assiduous, or decides to stop the course without a major reason, no refund will be possible and Inflexyon will be obliged to declare the absence at the prefecture.

After the beginning of the course: no refund is possible expect in case of "major force" (medical reason justified by a medical certificate translated by a sworn translator). In this case the school will retain 10% as cancellation fees.

**All session started is due in its entirety.**

- Assiduity is the student's first engagement, absence does not give right to refund.
- No report of class will be accepted except in case of "major force" (medical reason as explained above). The classes missed by the "au pair" students because of their work in the family can be catch up before or after the absence. Taking French lessons is an obligation for "au pair" students regarding their status. A part from the preferential price the "au pair" are submitted to, this status is submitted to the same rights and duties then the rest of the students.
- In any case classes can be yield to another student.
- In case of "major force" or not enough students present in the class, Inflexyon is in the right to cancel it. The participants will be warned as soon as possible and entirely refunded.

**INSURANCE:**

Health care, accident and liability insurances incombe to the student. Each student has to contract personally the insurances that cover risks inherent to the trip and the stay. Information on the various insurances is available in the office of Inflexyon.

**Course recognition:**

A certificate will be given to the student at the end of the course. This certificate will indicate the title and dates of the course followed. It will also confirm the level the student obtained along with a detailed list of the marks obtained during the whole course and assiduity.

**Litigation / claim:**

The administration team of the school is the only one that can decide on the refund or the recovery of the courses not followed. However, the students dispose of a claiming form joined in the student guide. This form can be directly handed to the secretary or dropped in a special box dedicated to receiving claiming forms.

All inscriptions imply the acceptance of the terms and conditions of sale. In case of litigation, the law courts of Lyon are competent.

According to Art 27 of the law 78.17 of the French data protection act, the information provided are useful for us and can be used according to our need. You have the right to access and modify the information provided.

*I ACCEPT THESE CONDITIONS*

*IN,*

*THE,*

*Signature,*